

## **Interboard Guidelines for CLAR Members**

All Interboards must be accompanied with the following information:

1. Data Sheet (of the board you intend to interboard with) filled out in entirety.
2. CLAR's Listing Agreement
3. Cheque, Money Order or credit card authorization form (Visa and Master Card Only).  
Some boards do not accept credit card. Please contact DRAR for details.
4. Most boards charge for amendments. Exceptions are Firm Sales, Conditional Sales, Cancellations, Suspensions and Extensions.
5. A Computer printout of the listings as it appears on Stratus™.
6. Photos

All MLS® data forms can be found by logging on to [WEBForms.ca](http://WEBForms.ca), click on forms and select the board in which you are interboarding with. The forms for that board should all appear.

Apart from the above general information, each board has specific requirements please contact CLAR for details.

Please send all documents in one email to [admin@durhamrealestate.org](mailto:admin@durhamrealestate.org) for processing.